

Disabilities Advisory Council Minutes



Meeting: Disabilities Advisory Council
Date: February 1, 2013
Start Time: 2:00 P.M.
End Time: 4:00 P.M.
Location: Conference Room 1020C
 Multi-Agency State Office Building
 195 North 1950 West
 Salt Lake City, UT 84116
Type of Meeting: First Meeting of the Council

Members:	Present:	Absent:
Peggy Augustine	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Debora Bowman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kristen Chapman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Marsha Colegrove	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dustin Erikson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tonya Hales	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Donald Sadler	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Paul Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Krissie Summerhays	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Joseph Taggart	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Larry Valdez	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Westling	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Matters Discussed and Summary of Comments:

Welcome and Announcements

Presenter:

Paul Smith

Introduction of Disabilities Advisory Council Members

Paul Smith

- Council members introduce themselves and note their background and some reasons for wanting to join the advisory council.
 - Introduction of Paul Smith, Director of DSPD
 - Introduction of Jon Westling
 - Introduction of Kristen Chapman
 - Introduction of Peggy Augustine
 - Introduction of Deborah Bowman
 - Introduction of Dustin Erikson
 - Introduction of Joseph Taggart
 - Introduction of Marsha Colegrove
 - Introduction of Donald Sadler
 - Introduction of Larry Valdez
- Introduction of DSPD Staff to the Disabilities Advisory Council
 - Introduction of Nathan Wolfley, Technical Writer
 - Introduction of Nancy Perez, Administrative Secretary

- Introduction of Dirk Murdock, Technical Support

Welcoming the New Disabilities Advisory Council

Palmer DePaulis

- Palmer DePaulis, Director for the Department of Human Services welcomes the new Disabilities Advisory Council
- Recap the history of the Advisory Council
- Method taken to reestablish the Advisory Council
- Thanks for being here
- Calls on the members to be a valuable resource
- Points out Legislative Recognition for the important things the Division is doing – specifically the Division Annual Report – Fiscal Year 2012

Purpose and Structure of the Council

Nathan Wolfley

- Reviewing Disabilities Advisory Council Handout – Prepared by DSPD Staff
- Welcome and thank you
 - Point out the importance of the Disabilities Advisory Council in helping DSPD to further its Mission of promoting opportunities and providing supports for persons with disabilities to lead self-determined lives.
- Introduces the Advisory Council to the Governor's Executive Order:
 - Introduces the council members to the responsibilities and role that members of the council are expected to take
 - Introduces the council members to the structure and rules given in the executive order, which form the basis for how the council will function.
- Mention how grateful DSPD is to have this council going, and expresses a hope that council feels like they are doing something worthwhile

Housekeeping Items and Setting Structure for the Council

Paul Smith

Council sets the terms of Chairperson and Vice-Chairperson:

- Paul Smith explains the duties of the Chairperson:
 - Setting the Agendas – with the help of DSPD as needed
 - Directs and runs the meetings
 - Decides how much time to devote to comments
 - Decides when certain discussions will occur
 - Potentially speak to legislators
 - Need to be familiar with Roberts Rules of Order – to guide orderly conduct of the council
- Motion that term be set for 1 year for both positions, and that the Vice-Chairperson will succeed the Chairperson at the end of those one year terms; and council members must wait at least one year after serving as Chairperson or Vice-Chairperson before becoming eligible for reelection to either position of Chairperson or Vice-Chairperson.
 - Motion made by Kristen Chapman (in part) and by Donald Sadler (in part)
 - Unanimous in the affirmative - No one opposed.

Nominations for Chair – self-nominations or nominate someone else

- Deborah Bowman is nominated to Chairperson position by Dustin Erikson
 - Deborah Bowman does not object

- Dustin Ereksen is nominated to Vice-Chairperson by Deborah Bowman
 - Dustin objects
- Joseph Taggart is nominated to Chairperson position by Kristen Chapman
 - Joseph objects to Chairperson position, but would accept nomination to Vice-Chairperson position
 - Joseph Taggart is nominated for both Chairperson and Vice-Chairperson
- There are no other nominations
- Deborah Bowman is elected to Chairperson position; and Joseph Taggart is elected to Vice-Chairperson position
 - These are the only nominations made. No vote is needed/taken.

Voting Standards

Nathan Wolfley

- Motion from Deborah Bowman to Adopt Robert's Rules of Order to govern voting procedures
- Seconded by Joseph Taggart (among other members of the council)

Setting a standard council meeting:

Paul Smith and
Deborah Bowman

- Shane recommends a standard schedule set by particular day and particular week.
 - Suggestion to Avoid: Wednesday, Friday, Monday, 3rd Thursday
 - Council suggests that it will have meetings on the 1st Tuesday of each month starting at 2:00 and going for 2 hours.
 - Meetings are set by unanimous agreement monthly
 - Next meeting is set for March 5th – 2:00 to 4:00
 - DSPD staff will send out email as well as invitation to calendars to remind council members of upcoming meetings

Council would like to see a list of items that DSPD would like them to look at:

- DSPD will provide a list of the top 3 things that DSPD staff would like the council's input on;
- Also DSPD will provide a list of additional prioritized items that the council can choose from when determining what items to put on the agenda.

Donald Sadler – would like to see an update from DSPD of the budget decisions made by the legislature and how those decisions will affect DSPD and persons in services

- DSPD will provide updates as those are available

Create a presence on the website for the Advisory Council:

- DSPD will work to create a Form on the Division website where the public may introduce topics they want the council to consider

Review of Annual Report:

Paul Smith

- DSPD wants to bring this report to the attention of the Advisory Council
- Council members are encouraged to look it over and use it as a tool for coming up with additional agenda items that need to be discussed in the future

Jon Westling asks how often does DSPD prioritize the waiting list:

- Paul Smith:
 - Annually, or

- As persons on the waiting list inform DSPD of the change in their needs (which often increases their needs scores).

Motion to adjourn – Peggy makes and Dustin seconds